



Vendor Application 2025

FALL FAIR DATE: September 6th & 7th 2025
LOCATION: Dick Bartlett Park
TIME: Saturday, 9:00am to 8:00pm
Sunday, 9:00am to 2:00pm

RETURN THIS FORM WITH APPLICABLE FEES AND PROOF OF
INSURANCE TO Christina Hagemann - [778-991-1126](tel:778-991-1126)
grandforksfallfair@gmail.com or mail
to Box 704, Grand Forks, BC V0H 1H0

Contact Full Name:

Contact Phone:

Name of Organization or Business:

Address:

Website/email:

Type of Vendor: (please check box)

- Non-Profit or Community Group

10' x 10' space, 2-day event, no charge

- Local Farmer, Artisan or Home-Based Business

10' x 20' space, 2-day event, \$25.00

- Business

10' x 10' space, 2-day event, \$25.00

- Food Trucks and Vendors

Provide dimensions (on back), 2-day event, \$75.00

Description of display, product or service: Do you require power? (please circle) **Yes/No**

Type: RV Plug; 3.0 or 50 amp; or standard plug

- No - I have my own generator (Food Vendors only) (over)

Special Notes for Organizers

Signature/ Date _____

General Information:

Grand Forks and District Fall Fair will be held on September 6^h and 7th, 2025.

Hours: **Saturday, September 6, 9:00am to 6:00pm**
Sunday, September 7, 9:00am to 2:00pm

Food vendors are encouraged to stay open later. These are minimum times for all vendors – stay open later if you wish.

All **Vendors** will be assigned a location in the field and will be expected to set up on Friday, September 5th, from 12 noon – 8:30 pm or, at the latest, by 8:30 am on September 6th. You will be required to provide a tent, table, chairs and any other items needed for your display.

Set-up: Friday Sept 5^h between 3:30 – 8:30 pm or Saturday Sept 6th by 8:30
Take down: Sunday, September 7th at 2:30pm.

We ask for all dimensions from **Food Vendors** so that we can plan our layout. Please detail your set up in the "Special Notes for Organizers" section above. Also, if you have any other special request, such as to work beside someone, please also let us know in advance. We may not be able to accommodate all requests but will do our best.

Power hook ups are available for food vendors only. Aside from food vendors, generators are not allowed on site. No lighting is provided, as such vending typically does not happen past dark during the event. The event does have **Security on site**, however it is expected that vendors will monitor and secure their belongings.

All Vendors must stay set-up for both days. Saturday, 9:00 am to 6:00 pm and Sunday, 9:00 am to 2:00 pm. All non-food vendors will receive two (2) complimentary admission wristbands; food vendors will receive four (4) complimentary admission wristbands. Any additional persons must be paid for at entry booth.

Persons handling food must have a **Food Safe Certificate**.

Food Vendors will need to provide proof that the Grand Forks and District Fall Fair is an "Additional Insured" on their current insurance policy.

Return Completed Application, Fee, and Proof of Insurance to Doreen Sorensen email: grandforksfallfair@gmail.com or to Box 704, Grand Forks, BC V0H 1H0. Please keep a copy for your own records.

Payment may be made by cheque to Grand Forks and District Fall Fair or submitted by e-transfer sent to grandforksfallfair@gmail.com

Thank you for your participation in the Grand Forks and District Fall Fair!!!